



Multicultural Center

Indiana University Purdue University-Indianapolis

Publication Request Form

Organization: _____

Type of Publication:

Contact Person: _____

Flyer

8.5 X 11

5 x 7

Name of Event: _____

Handbill

Date of Event: _____

Poster

24 x 36

11 x 17

Location: _____

Web

Facebook

Myspace

Time(s): _____

JagTV

Additional Information:

Requested Design Layout:

(sketch below)

All materials and requests must be turned in 2 weeks prior to scheduled event. You will receive an e-mail confirmation as to the receipt of the projects progress and completion, at which time you may schedule a time to sit and work with the designer(s) on the project before distribution. Any questions comments or concerns should be sent to mcc@iupui.edu attn: Dominic Dorsey. The Multicultural Center reserves the right to reject any project on the principle that it conflicts with the MCC or University's mission or goes against the Student Code of Conduct.

Signature: _____ Date: _____